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Maryland Department of General Services
Administration • Facilities Operations & Maintenance
Facilities Planning, Design & Construction • Procurement & Logistics • Real Estate

This is a position specific recruitment. The list of eligibles will be used to fill a position/function with the Department of General Services, Annapolis Public Buildings and Grounds Division; therefore, the selected individual must be willing to work/travel to the Annapolis area. Anne Arundel County, Maryland. Person interested in future vacancies in the Stationary Engineer, State Office Complex classification will need to reapply.

RECRUITMENT FOR: **Stationary Engineer, State Office Complex**
Announcement # 06-3466-901
(List both the title and announcement number on your application.)

SALARY: **\$29,026 - \$45,578 (Grade 11)**

CLOSING DATE: **October 10, 2006**
Applications must be received by the close of business.

LOCATION: **There is a current vacancy in Annapolis. This list will also be used to fill future vacancies in both the Annapolis and Baltimore Complexes.**

POSITION DUTIES: The main purpose of this position is to operate main power plant and auxiliary mechanical rooms in a State Office complex to insure proper quality temperature control of buildings requiring repairing and adjusting of various heating and air conditioning equipment. Must be available for any State emergency, such as snow removal, hurricanes, floods, etc.

MINIMUM QUALIFICATIONS:

Education: Graduation from a standard high school or possession of a State high school equivalence certificate.

Experience: Three years of full-time experience, or its equivalent, as a Stationary Engineer in a power plant with central station air conditioning equipment with a minimum of 250 tons and boiler equipment with a minimum of 150 HP.

NOTES: 1. Pertinent volunteer and/or part-time experience is acceptable. Please document the number of hours spent per week in this type of experience on the application form (MS 100).

2. Applicants may substitute additional experience up to four years as licensed first-grade engineer operating high pressure boilers with rated boiler horsepower of not less than 150 and central station air conditioning equipment of not less than 250 tons, on a year for year basis for the required high school education.
3. Applicants must be currently licensed as a first-grade Stationary Engineer in Maryland and must list the license number and date on the application.

LICENSES, REGISTRATIONS AND CERTIFICATES: Employees in this classification may be assigned duties that require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator's license valid in the State of Maryland.

SELECTION PROCESS: Only candidates who meet the minimum qualifications will be admitted to the examination for this classification. Therefore, it is essential that you give complete and accurate information on your application. Successful candidates will be ranked as Best Qualified, Better Qualified, or Qualified and placed on the employment list. The list will be used by the hiring agency to select an employee. This eligible list will be in effect for at least one year.

RETURN COMPLETED APPLICATION TO: Department of General Services, Personnel Division, 301 West Preston Street, Room 1309, Baltimore, Maryland 21201. *Applications must be received by the close of business on October 10, 2006.*

EXAMINATION: The examination may consist of a rating of your education, training and experience related to the requirements of this job. If you do not receive a request for supplemental information, the rating will be based on your application. Report all experience and/or education that is related to this job.

INFORMATION FOR CANDIDATES:

Applications: Applications may be obtained by writing to the Department of Budget and Management, Office of Personnel Services & Benefits, 301 W. Preston Street, Baltimore, MD 21201 or by calling 410-767-4850, TTY users call Maryland Relay Service, 1-800-735-2258. Your application is part of the examination process. Answer each question fully and clearly. Photocopies are acceptable provided there is an original signature and copied on standard 8 1/2" x 11" paper.

Qualifications: You must possess the minimum qualifications before you may be selected for a State job. Verification will be completed by the appointing authority. If you are scheduled to complete an educational or licensing requirement within six months of the examination, you may participate in the examination process. Permanent State employees may also complete necessary experience requirements within six months of the date of an examination. Credit is given for relevant part-time, temporary or volunteer experience based on the number of hours worked per week. You must include on your application, the time you spent in such activity. You must be legally authorized under the United States Immigration Reform and Control Act to be hired in the position for which you apply.

Eligibility: Applicants will be notified when and where to appear for written, oral or demonstration examinations. Some examinations may consist of an evaluation of relevant training and experience. If further information is needed, notice will be sent to the candidate. Candidates who do not meet the minimum qualifications for the classification for which they apply will not receive a ranking and their name will not appear on the eligible list.

Physical Examination: Eligible candidates may be required to pass a job related physical examination.